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MINUTES

DD/S STAFF MEETING

21 May 1968 - 1030 Hours

28 MAY 1968

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2. Savings Bond Campaign

Mr. Wattles said that after two weeks of the current campaign only 236 new savers had been signed up; this contrasts with 624 at the same stage of the campaign a year ago. Mr. Wattles expressed his opinion that the reasons for fewer sign ups involved the pending increase in income tax, the doubts about receiving the July pay raise, etc.

3. Recommendation for Honor Awards

Mr. Wattles referred to Colonel White's memorandum of 16 May 1968 noting that recommendations for honor awards must be submitted far enough in advance to be properly processed. Cases involving retirees must be submitted in time to process the paper work in order that the award may be presented before the individual's retirement. Colonel White desires that these retiree awards be initiated at least six months before the scheduled date of retirement. Other award recommendations should be submitted so that cases may be processed and the award ceremony take place within six months after the occurrence of the event for which the award is being presented.

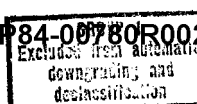
4. Security Violations for the Month of April

There were seven security violations in the Support Directorate in April -- the same number as for April 1967. These occurred one each in the Offices of Logistics and Medical Services, two in the Office of Training and three in the Office of Communications.

At this point Mr. Osborn left the meeting.

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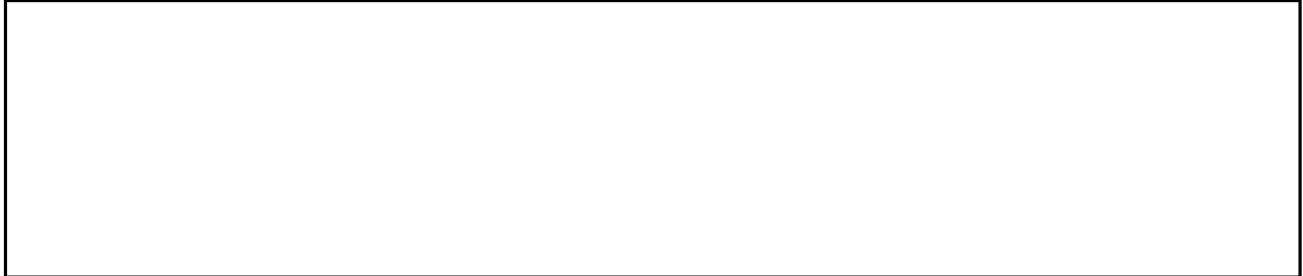
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5. Space



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6. BALPA Returnees

The DCI wants imaginative use made of the BALPA returnees. Possibly they may free up people for needed language training, permit certain personnel to take advanced degrees, be used in other Directorates, etc. It was noted that the Support Directorate has plans for using all Support returnees.

7. Personnel Matters

Mr. Bannerman commented on a number of items:

- a. The Revenue and Expenditures Control Act of 1968, which has cleared the House-Senate joint conference, provides that one of every four personnel vacancies will not be filled until agencies reach their June 1966 level. CIA would be about 92 over ceiling on this basis.
- b. A decision has been made that a major OSA Program will be passed to the Air Force, but there is no effective date established.
- c. Tightening personnel control inevitably will knock out the 101 position increase requested by the Support Directorate for FY 1969.
- d. The Executive Director-Comptroller has been requested to provide 108 slots for the Support Directorate BALPA returnees who will have regional responsibilities while operating from Headquarters.
- e. The Office of Personnel is revising its input projections for FY 1969 against a 30 May deadline.
- f. Various recommendations of the Manpower Report will narrow the field of recruitment.

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g. [] has been assigned to PPB as Manpower Control Officer. His major function will be to work out a system of identifying personnel strengths by categories. This results from our inability during the BALPA exercise to come up with valid figures pertaining to personnel strengths overseas. [] commented that the deadline date for the submission by Chiefs of Mission of their recommendations for Phase II of BALPA has been advanced from July 1 to June 15.

8. Around the Table

a. []

[]

b. Mr. Wattles:

Has suggested to Mr. Clarke that [] task force should be a two-level effort; [] should sit down with senior Office of Personnel officials to block out his program and then turn the details over to the working level. Mr. Bannerman commented that [] program should be consistent with SIPS; he suggested that [] on the SIPS.

c. Dr. Tietjen:

The recent group of midcareerists to whom he talked is a fine group of students and asked bright questions. If this is a sample of personnel on the way up, he has no worries about the line of succession. Mr. Bannerman said that he thought the panel on which Mr. Richardson sat handled questions very well.

The Medical Staff in Headquarters building is now working on an appointment system, which should be more convenient. Personnel who fail to keep their appointments create holes in the program.

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d. Mr. Richardson:

[REDACTED]

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A recent meeting on the subject [REDACTED] suggested that this training should be extended to those personnel going [REDACTED] and also noted that training in this area had been inadequate up until this time.

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9. The meeting adjourned at 1120.

[REDACTED]

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Special Assistant to the
Deputy Director for Support

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